

ST. LUKE CATHOLIC CHURCH

# PASTORAL COUNCIL MEETING

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11 February 2023 / 10:00AM / 2304 Salem Road, Virginia Beach, VA 23456

## PRESIDER:

Philip Tubera

## RECORDER:

Julia Neuweiler

## ATTENDEES:

Monsignor Raphael Peprah, Deacon Lito Magsombol, Patty Trail, Philip Tubera, Edmund Dalton, Atlee Ladao, Sanju Joseph, Julia Neuweiler

## ABSENT:

Prelaysa Williams, Ferdinand Torres, Christine Rucker, John Miller, Rachel Fabunan, Karla Aceituno

## TOPICS DISCUSSED

### **Brief Reports for Committee Meetings:**

*Events Fellowship:* Atlee

1. Observations: they have good camaraderie but limited diversity. Facilitated by Chuck Eastman, with approximately 20 personnel.
2. Recommendations: Invite more Spanish parishioners, designate an Executive Council. Have other groups provide representations (Knights of Columbus, Ladies Auxiliary, etc). Communicate through the Liturgy committee to get advertisements through bulletins and masses.

*Religious Education and Sacramental:* Sanju

1. Observations: St. Luke's needs flexibility and structure. The goal should be to help the most families without compromising the ways of the church.
2. Recommendations: Sanju will attend a meeting and will continue working on the details of the structure with Melissa to bring more information to future meetings.

*Liturgy: Julia*

1. Observations: There are many roles involved with the Liturgy Meeting. The structure is solid, with the meeting flowing easily and all parties involved and communicating. The only concern area is resources: needing supplies, needing people, needing time.
2. Recommendations: Speak with each ministry lead and reach out on any issues or concerns, or recommendations to help each group meet their needs.

*Grounds and Maintenance/ Building Use:*

1. To be discussed at later meetings.

*Communications Committee:*

1. The new Parish Council email distribution list is in the process of being created. More to follow.

**Mission Statement**

- The Council should be driven by the Holy Spirit: faithful and obedient, driven to meet diversity and inclusiveness, and avoiding bureaucracy. "What will we do, and how will we do it?"
- This is a living document, so there will be lots of changes. The Council will continue building off the initial statement and adapt each meeting until the statement is done.

**Date for Social**

- Begin with a Social Meet and Greet, and find a date. All Council members will provide three dates and we'll schedule from there with the office, preferably one a Saturday after mass.

**Proposal Form**

- Recommendation to combine the Feedback Proposal Form and the Communication Survey as they both achieve the same objective. Tabled to the next meeting when a Quorum can be present.

### **Quorum**

- Six of the eleven council members must be present to approve actions. All actions to be approved are tabled until the next meeting. Must set a date when the majority of members can attend. Next date proposed: March 4th, 2023, from 10:00am to 12:00pm.
  - Missing approval of minutes for May, June, and July.
- Board to be posted, follow up in August meeting for completion.
- Publishing of parish council e-mail to be posted and website and added to bulletin, dates pending.

### **Review**

- Discussed agenda, discussed reports, touched on mission statement, touch on form, established a common date for maximum participation of meetings, and to send a date for a meet and greet.

**Meeting adjourned at 11:55am.**

## **ACTION ITEMS**

1. Set a date for the next Council meeting and try to have at least six members present to approve actions.
2. Provide up to three available dates for the Meet and Greet Social to begin planning with the Ministries for attendance.
3. Continue working on the Mission Statement.
4. Liaisons continue working with respective ministries, providing input and feedback.
5. Put the Pastoral Council mailbox into effect to begin sending and receiving communications.

Minutes respectfully submitted by Julia Neuweiler, Communications Secretary

Minutes approved on March 18, 2023